

Tavistock Conservation Area Character Appraisal Action Plan

IMMEDIATE ACTIONS (6 TO 18 MONTHS)

Action	Responsibility	Timescale	Cost (£)
Adopt CA Character Appraisal	WDBC	Early 2009	Nil
Adopt CA Management Plan	WDBC	After April 2009	Nil
Designate revised CA boundary	WDBC	After april 2009	Nil
Establish CA Advisory Committee	WDBC	Mid 2009	Nil
Prove full time conservation staff	WDBC	Mid 2009	Between £30,000 and £35,000 pa plus on costs
Appoint a Heritage Champion and a Design Champion	WDBC	Mid 2009	Nil
Submit Stage 1 THI Bid	WDBC	Deadline November 2008	Officer time plus £10,000 for consultants
Submit Stage 2 THI Bid	WDBC plus consultants	Deadline April 2010	Officer time plus £25,000 for consultants (from THI delivery grant)
Review Council's historic buildings grant scheme	WDBC	2009	Nil
Appoint Town Centre Manager	WDBC, Town Council plus others	2009 - 2010	About £35,000 pa plus on costs
Commission Design Guide	WDBC	2009-2010	£10,000 to £15,000 depending on complexity and format
Commission a Public Realm Strategy	WDBC	2009-2010	£7,500 to £10,000
Commission a Design Guide for the Bedford Cottages	WDBC	2009-2010	£5,000 to £7,500

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MEDIUM TERM PROJECTS (18 MONTHS TO 5 YEARS)

Action	Responsibility	Timescale	Cost (£)
Consider traffic management and pedestrian priority schemes	WDBC and Devon CC	Long term	Unknown
New car parks and Park and Ride	WDBC, Town Council and Devon CC	Long term	Unknown
Shopfronts leaflet and other householder guidance	WDBC	18-24 months	About £1,500 per A4 leaflet plus printing costs
Article 4 Direction	WDBC	18-36 months	Consultants' fee about £5,000 plus photographic survey £3,000; plus officer time
Building at Risk survey for whole Borough	WDBC	18-36 months	Consultants' fee about £10,000 to £12,000
New use for the Guildhall	WDBC	18-24 months	Consider commissioning further Feasibility Studies approx cost £5,000
Establish a Tavistock Historic Buildings Trust	WDBC	18-24 months	Officer time plus set up costs of around £5,000
Acquire a Bedford Cottage and renovate as an exemplar of good historic building practice	WDBC working with Town Council and new H B Trust	18-36 months	Officer time, plus input of Trust - funding might be provided by the Architectural Heritage Fund (AHP)
Local and Statutory Listing	WDBC and Tavistock and District Local History Society	18-36 months	Nil (an outside consultant would probably charge about £5,000 to prepare a Local List and revised Statutory List for Tavistock)
Guildhall Square enhancements	WDBC with THI funding	36-48 months	Allow £100,000
Bank Square enhancements	WDBC with THI funding	36-48 months	Allow £100,000
Repairs to Still House, Betsy Grimbal's Tower, and abbey cloisters in St Eustachius Churchyard	WDBC and English Heritage (possible THI funding as well)	36-60 months	Allow £120,000

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Underground overhead wires etc	WDBC, Town Council and Devon CC, in partnership with Statutory Undertakers	36-60 months	Could be a phased programme spending (say) £25,000 pa for 3 years as an initial project
Extend historic plaques scheme	Tavistock Town Council	36-60 months	£2,000 initial spend
Prepare Conservation Management Plan for Town Council owned properties in Tavistock	Tavistock Town Council	36-60 months	£10-15,000 consultants' fee or in-house
Work to Dolvin Road Cemetery	Tavistock Town Council	36-60 months	Allow £5,000 over five years
Join the English Historic Towns Forum (EHTF)	WDBC and Tavistock Town Council	Not applicable	Annual subscription of around £750