

WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting September 2019. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm. If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Leader – Cllr Neil Jory

Deputy Leader – Cllr Lois Samuel

Lead Member for Environment – Cllr Caroline Mott

Lead Member for Health and Wellbeing – Cllr Tony Leech

Lead Member for Enterprise – Cllr Ric Cheadle

Lead Member for Communities – Cllr Terry Pearce

Lead Member for Customer First – Cllr Jeff Moody

Lead Member for Resources and Performance – Cllr Chris Edmonds

Lead Member for Homes – Cllr Debo Sellis

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to democratic.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Environment	Title: Coastal Concordat Purpose: To consider the Concordat agreed between WDBC and Marine Management Organisation in respect of planning matters below the mean low tide	Tom Jones	Report of the Head of Place Making Practice Coastal Concordat	Date tbc	
Resources and Performance	Title: IT Procurement* Purpose: Proposal for the approach for the IT Procurement, including proposals for joint arrangements with South Hams District Council	Mike Ward/Cllr Jory	Report of Head of ICT	10 September 2019	
Enterprise	Title: Land at Okehampton* Purpose of Report: To seek authority to purchase a parcel of land to support the Council's development ambitions for regeneration of the area	David Parkes/Cllr Cheadle	Report of Specialist Assets	10 September 2019	
Leader	Title: Draft Corporate Strategy Delivery Plans Purpose of report: To consider the feedback gathered by Members from their community engagement	Nadine Trout/ Cllr Jory	Report of the Commissioning Manager	10 September 2019	
Environment (Joint Local Plan)	Title: Local Development Scheme Purpose of Report: To seek approval for the Joint Local Development Scheme	Richard Grant/Cllr Mott	Report of Strategic Planning Manager (Joint Local Plan)	10 September 2019	
Environment	Title: Environmental Protection Policies	Cathy Aubertin/Cllr Mott	Report of Head of Environment Services	10 September 2019	

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	Purpose of report: To review and update current policies in line with legislation in respect of enforcement				
Environment	Title: Grounds maintenance service* Purpose of report: To consider the future provision of a grounds maintenance service, and opportunities for income growth in respect of service area	Cathy Aubertin/ Cllr Mott	Report of the Group Manager Commercial Services and Head of Environment Services Practice	10 September 2019	
Homes	Title: Homeless Strategy Year 3 Purpose of the report: To set out Year 3 of the Strategy	Issy Blake/ Cllr Sellis	Report of Head of Housing, Revenues and Benefits Practice	10 September 2019	
Council	Title: Write Off Report for Quarter 1 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Lisa Buckle/ Cllr Edmonds	Report of s151 Officer	10 September 2019	
Council	Title: Revenue Budget Monitoring Quarter 1 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position	Pauline Henstock/ Cllr Edmonds	Report of Head of Finance Practice	10 September 2019	

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Council	Title: Capital Budget Monitoring Quarter 1 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position	Pauline Henstock/ Cllr Edmonds	Report of Head of Finance Practice	10 September 2019	
Council	Title: Medium Term Financial Strategy for the five years 2020/21 to 2024/25 Purpose of the report: To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.	Lisa Buckle/ Cllr Jory	Report of s151 Officer	10 September 2019	
Communities/Wellbeing	Title: Partnership Funding Levels 2020/21 Purpose of the report: To review Partnership Funding Levels for 2020/21 onwards	Nadine Trout/ Cllr Pearce and Cllr Leech	Report of Commissioning Manager	10 September 2019	
Communities/Wellbeing	Title: Council Tax Reduction Scheme 2020/21 Purpose of the report: It is an annual requirement for the Council to revisit its existing council tax support scheme	Issy Blake/ Cllr Pearce & Cllr Leech	Report of Head of Housing, Revenues and Benefits Practice	5 November 2019	
Enterprise	Title: Formation of a wholly owned company	C Brook/ Cllr Cheadle	Report of Head of Assets	5 November 2019	

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	Purpose of Report: To consider the formation of a wholly owned company to facilitate commercial activity				
Council	Title: Report of the Political Structures Working Group Purpose of Report: To update Members on the outcome of the Political Structures Working Group meeting and recommendations	Kathy Trant/Cllr Jory	Report of Political Structures Working Group	5 November 2019	
Leader & Enterprise	Title: Accommodation Strategy Purpose of report: To make recommendations for a future accommodation strategy	C Brook/ Cllr Jory and Cllr Cheadle	Report of Head of Assets	5 November 2019	Accommodation Strategy Working Group
Environment (Joint Local Plan)	Title: Statement of Community Involvement Purpose of Report: To seek authority to go out to consultation on the Statement of Community Involvement	Richard Grant/Cllr Mott	Report of Strategic Planning Manager (Joint Local Plan)	5 November 2019	
Council	Title: Budget Update report, including the announcement on the one-year Spending Review for 2020-21 Purpose: To update Members on the anticipated Government announcement on the One Year Spending Review for 2020-21	Lisa Buckle/Cllr Jory	Report of s151 Officer	5 November 2019	
Council	Title: Write Off Report for Quarter 2 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry	Lisa Buckle/ Cllr Edmonds	Report of s151 Officer	3 December 2019	

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.				
Council	Title: Revenue Budget Monitoring Quarter 2 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position	Pauline Henstock/ Cllr Edmonds	Report of Head of Finance Practice	3 December 2019	
Council	Title: Capital Budget Monitoring Quarter 2 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position	Pauline Henstock/ Cllr Edmonds	Report of Head of Finance Practice	3 December 2019	
Council	Title: Draft Revenue Budget Proposals 2020/21 Purpose: To present draft budget proposals for 2020/21	Lisa Buckle/Cllr Jory	Report of s151 Officer	3 December 2019	
Council	Title: Draft Capital Programme Proposals 2020/21 Purpose: To present draft Capital Programme Proposals for 2020/21	Lisa Buckle/ Cllr Jory	Report of s151 Officer	3 December 2019	