

UK Shared Prosperity Fund

Investment Plan Drafting Template

Version 2
May 2022

Your location

To be eligible for funding, you will need to be applying on behalf of a lead authority in one of the [delivery geographies](#).

Select the lead authority

For Scotland and Wales only: Who else is this investment plan being submitted on behalf of? Select all that apply

Your details

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Organisation name – West Devon Borough Council

Local challenges and opportunities

In this section, we will ask you:

- If you've identified any challenges or opportunities, you intend to support
- Which of the UKSPF investment priorities these fall under

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

(If yes) Describe these challenges, give evidence where possible

Yes. Within West Devon there are transport and accessibility related challenges which directly align to the Communities and Place investment priority. Challenges include:

Poor accessibility and isolated communities

West Devon is a remote rural area with a low population density (48 people per km² compared to England figure of 434 per km², ranked 178/181 English non-metropolitan district when ordered by population density). The main towns of Tavistock and Okehampton offer important local services and sustain a range of businesses. Access to the towns for services and employment from the surrounding rural areas is highly dependent on the private car. The national census shows West Devon to be ranked 36/348 nationally for car ownership. The cost of car ownership is often prohibitive in an area of low wages. The average wage of jobs in West Devon is significantly below the regional and national averages, with the majority of those living in the area in higher paid employment commuting by private car to work outside the area.

Public transport services are limited. Bus services cover a fairly extensive area but the majority of settlements are served by a bus less frequently than once per day. Services often take long and indirect routes, to serve as many people as possible, and become an unattractive alternative for passengers with access to a car. It is therefore impractical for the majority of people to use public transport to access work, training or leisure, with significant journeys required to reach stations/stops with a suitable service. There are only three branch line stations in the borough.

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Carbon emissions

The combination of a very rural borough with a dispersed population and limited public transport results in the carbon emissions from transport being the second highest emissions source (25%). In fact data from Department for Business, Energy and Industrial Strategy shows carbon emissions from traffic on minor roads is still increasing in 2020 (compared to 2005), when factoring in the artificial suppression of travel during lockdown.

Health and well being

Around 45% of the borough's population is within the 30% most deprived nationally in terms of barriers to housing and services. In terms of Healthy Life Expectancy data from the Office for Health Improvement and Disparities shows 63% of adults in West Devon are overweight or obese, placing an increasing burden on the National Health Service. It is stated in Gear Change (2020) that physical inactivity is responsible for one in six UK deaths which is equal to smoking.

ARE THERE ANY LOCAL OPPORTUNITIES UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY THAT YOU INTEND TO SUPPORT?

(If yes) Describe these opportunities, give evidence where possible

Yes. There are a number of identified opportunities that we intend to support through the Communities and Place investment priority. West Devon Borough Council's (WDBC) support will be focused on the development of active travel. This will improve access to a range of opportunities whilst contributing to a reduction in local greenhouse gas emissions from transport and improving health.

The key opportunities are:

Low existing cycling numbers but increasing popularity

Census data illustrates that only 1% of people in West Devon cycle to work, the lowest percent in the South West and well below the national average. However the National Travel Survey has shown 71% of journeys in the South West are under 5 miles which is a distance that is considered accessible by bicycle. Added to this research undertaken by Sport England in 2020 has shown that people want to be more active, and it has illustrated the rise in popularity of cycling and walking. The rise in numbers of electric bicycles is also an opportunity, as research has shown they have greatest impact on hilly, rural and semi urban locations such as in West Devon. The low levels of existing cycling together with the majority of journey's being a distance that could reasonably be cycled and the increasing national desire to get active presents a real opportunity for West Devon to drive the active travel agenda forward.

Support in Corporate Strategy for active travel

The development and adoption of the corporate strategy for West Devon identified active travel as a key priority. The strategy was developed through a series of workshops with elected Members and the draft strategy consulted upon with the public. Poor transport links were identified as the main topic which bothers residents about living in West Devon, and in a social media poll 75% stated they would support the development of a cycle network in West Devon.

Limited focus on rural active travel to date

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Understandably the national focus has been on active travel in urban areas but attention is now starting to switch to understanding how to tackle more rural areas. Limited research exists in this area. There is currently no strategic overview of cycle networks in West Devon, with the County's focus being the main urban areas in Devon and leisure trails.

Partner organisations already engaged in this area

WDBC (and South Hams District Council) formed the South West Cycling forum, chaired by Sir Gary Streeter MP, to identify and prioritise much needed cycling activity across the region. Key partners include: Dartmoor National Park, Plymouth City Council, Sustrans, Devon County Council, National Trust. Through that stakeholder group the need to commission a strategic plan was identified.

The proposals within the investment plan are well aligned with priorities identified within Dartmoor National Parks Partnership Plan for Green Transport and the 2045 vision for Dartmoor to be carbon negative. WDBC's proposals also complement Dartmoor National Park Authority's bid to the National Lottery Heritage Fund, proposals which seeks to improve the visitor journey in and around Okehampton and create stronger links to green transport to help more people connect to and understand the heritage of the landscape.

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

(If yes) Describe these challenges, give evidence where possible

There are several challenges facing West Devon's business communities which will be addressed through targeted UKSPF business support interventions.

Low levels of entrepreneurialism and business growth

The West Devon economy is dominated by micro businesses (fewer than 10 employees) which account for 89% of the business community, significantly higher than the regional and national averages. The business start-up rate of 7% in 2021 was 5% lower than the national average and the lowest of all Devon districts, suggesting a stable but somewhat stagnant economy.

Low productivity

The business makeup of West Devon is dominated by sectors which are recognised nationally as being low productivity, including the agricultural sector, and the tourism sector. Latest figures show that West Devon's businesses productivity levels are around 78% of the national average in 2021 and the third lowest in Devon. To close the gap with the national average, a number of measures will be required, including assistance with the adoption of technologies to automate processes where possible allowing them to be more efficient, and improving their profit margins.

Low salaries and outward commuting

Salaries in West Devon are also significantly lower than those of the surrounding area, and stand at just 76% of the national average. Many workers commute outside of West Devon, particularly to Plymouth and Exeter where salaries are significantly higher. It will be a challenge to stem the flow of outward commuting, by making the local economy more appealing to skilled workers and creating opportunities within West Devon's existing business sectors that will pay well enough to entice them to work locally.

Ageing population

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

In common with other areas the agricultural sector has an increasingly ageing population. There is concern about succession planning and introducing the next generation to farming. Low salaries exacerbate this issue, deterring people from engaging with the sector.

Carbon emissions and environmental impact

Farming businesses have an important role to play in landscape management, water quality, flood prevention, nutrient neutrality and soil management. Challenges in this area are increasing alongside the escalating need to reduce contributions to and mitigate the impacts of climate change. Carbon emissions from agriculture account for 58% of all CO2 emissions within West Devon, more than any other sector.

Low energy efficiency in our built environment

The construction sector faces challenges as the industry transitions from traditional construction methods and materials to a decarbonised delivery approach. Despite changes in legislation on the horizon which will improve the energy efficiency and carbon footprint of new developments, current construction projects are being built to existing standards. The result of this is that homes and commercial properties will need remedial (retrofit) work undertaking, to make them fit for the future. This process is inefficient, costly and disruptive for homeowners and owners of business premises.

ARE THERE ANY LOCAL OPPORTUNITIES UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY THAT YOU INTEND TO SUPPORT?

(If yes) Describe these opportunities, give evidence where possible

Yes, there are local opportunities under the supporting local business investment priority that WDBC intends to support. These are:

Nurturing entrepreneurialism and fostering growth

Throughout Covid 19, there were a number of initiatives created across West Devon to support new business start-ups and to help existing businesses to grow, kick-starting the economy as the nation emerged from the pandemic. These bespoke, community based programmes dovetailed with business support services delivered through Community Renewal Funding. However, since these programmes came to an end, there has been a gap in the provision of support for entrepreneurs and potential high growth businesses. By filling this gap, it will be possible to assist businesses in meeting their aspirations, creating jobs and expanding their range of products and services brought to market as they grow.

Productivity

There is an opportunity to address low productivity levels in agriculture through the introduction of new techniques and technology. New ways of farming will be supported with the additional aim of making employment in this sector more appealing to younger generations. It is critical that WDBC engages proactively with the existing Agri-tech Alliance to address long-standing issues in this area.

Carbon emissions and environmental impact

The agricultural sector has also been identified as having particular potential to contribute to the local policy of clean growth and decarbonisation. The sector also contributes significantly to supporting the visitor economy through the provision of local food and landscape maintenance. The encouragement of a transition towards regenerative farming provides the opportunity to tackle local climate change impacts (such as creating natural flood risk mitigation), improve water and soil quality, and increase biodiversity and food

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

resilience alongside increasing farm income. Developing local food networks will complement regenerative farming initiatives, help tackle climate change, build biodiversity and provide locally sourced, healthy and nutritious food.

Energy efficiency in our built environment

The construction sector provides another opportunity to further progress towards local and national clean growth and decarbonisation ambitions. Productivity in the construction sector is 28% higher than the average for West Devon. By supporting our construction sector and its supply chain, WDBC will encourage them to adopt construction methods which will exceed existing regulations and reduce the need for expensive retrofitting programmes to be delivered in the future.

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY? (In Scotland, Wales, and Northern Ireland this should also include challenges relating to Multiply)

(If yes) Describe these challenges, give evidence where possible

Yes, there are challenges faced which fall under the people and skills investment priority. WDBC recognises that this priority is important to enabling local residents to achieve their aspirations and to support a thriving West Devon economy. Working with Team Devon they have helped to shape an ambitious plan for Multiply which will target the skills needs within West Devon. Local skills challenges include:

Skills losses from within key business sectors

Skills within the farming sector are often passed down between generations. This results in agricultural skills delivery being limited to a small section of West Devon's population, and makes it difficult for people who aren't born into the farming community to engage with and enter the sector. There is a lack of infrastructure in place to ensure that these unique sets of skills are not lost with the current generation of agricultural workers, and there is a need to make positive interventions to ensure that skills are able to be passed to future generations of farmers, including to people who are new to the agricultural sector.

The hidden skills gap

At face value, local skills attainment appears to be a strength for the area. However, the statistics mask a widely recognised issue which affects many rural communities. It is known that West Devon is a great place for people to move to later in life, offering them picturesque landscapes on their doorstep, and a leisurely lifestyle. Many skilled professionals working in urban hubs choose to locate to West Devon and semi-retire, not fully leaving the labour market, but creating lifestyle businesses which provide them with flexible working arrangements. At the same time, younger skilled people often leave West Devon to relocate within urban hubs where salaries and job opportunities are more closely aligned with their ambitions. Interventions are required to create local labour opportunities which will be attractive to skilled young people, encouraging them to work within West Devon.

Though there are no plans to address the people and skills investment priority within this investment plan, WDBC is engaged with Devon County Council (the local skills authority) and is supportive of their approach to Multiply activities through UKSPF.

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY? (In Scotland, Wales, and Northern Ireland this should also include challenges relating to Multiply)

ARE THERE ANY LOCAL OPPORTUNITIES UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY THAT YOU INTEND TO SUPPORT? (In Scotland, Wales, and Northern Ireland this should also include challenges relating to Multiply)

(If yes) Describe these opportunities, give evidence where possible

UKSPF years 1 and 2 do not include funded support for local skills provision. As a result, WDBC's thinking is less mature on the interventions which could have the most effective impact on local residents and communities. However, they will continue to work with Team Devon to identify opportunities to address the issues faced above.

WDBC recognises the potential for a number of the business interventions proposed above to evolve to deliver activities which support interventions within the people and skills investment priority in the third year of UKSPF. They will continue to work with strategically important local skills providers (e.g. South Devon College, University of Plymouth, University of Exeter and others) through the UKSPF programme over the delivery period.

Interventions

In this section, we will ask you about:

- Interventions you've chosen for each year of funding
- Outcomes you want to deliver
- Any interventions that are not listed here
- How these interventions fall under the UKSPF investment priorities, and your rationale for them
- Interventions not included in our list will be assessed before being approved, where you will need to show a clear rationale, how the intervention is value for money, what outcomes it will deliver and how you will monitor and evaluate the intervention. This may include a theory of change or logic chain.

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY? SELECT ALL THAT APPLY.

Outcome	Tick if applicable
Jobs created	
Jobs safeguarded	
Increased footfall	
Increased visitor numbers	✓
Reduced vacancy rates	
Greenhouse gas reductions	✓
Improved perceived/experienced accessibility	✓
Improved perception of facilities/amenities	✓
Increased number of properties better protected from flooding and coastal erosion	
Increased users of facilities / amenities	✓
Improved perception of facility/infrastructure project	✓
Increased use of cycleways or paths	✓
Increase in Biodiversity	
Increased affordability of events/entry	
Improved perception of safety	
Reduction in neighbourhood crime	
Improved engagement numbers	✓
Improved perception of events	
Increased number of web searches for a place	
Volunteering numbers as a result of support	
Number of community-led arts, cultural, heritage and creative programmes as a result of support	
Increased take up of energy efficiency measures	
Increased number of projects arising from funded feasibility studies	✓
Number of premises with improved digital connectivity	
None of the above	

SELECT THE INTERVENTIONS YOU INTEND TO USE WHICH MEET THE COMMUNITIES AND PLACE INVESTMENT PRIORITY. YOU CAN SELECT AS MANY AS YOU LIKE.

Intervention

A full list of nation-specific interventions is available in the relevant annex to the Prospectus.

E1

E2

E7

E8

E14

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE COMMUNITIES AND PLACE LIST?

State the name of each of these additional interventions and a brief description of each of these

No. The UKSPF funding will only be used to deliver interventions which are listed against each of the investment priorities.

However, there are a number of interventions already being delivered through WDBC's Corporate Strategy and wider activities which are complimentary to the aims and objectives within the UKSPF investment priorities.

Explain how each intervention meets the Communities and Place investment priority. Give evidence where possible, including why it is value money and the outcomes you want to deliver.

N/A see above

Do you consider that any of these interventions may provide a subsidy to potential recipients of the funding under the intervention's planned activity?
All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

No

Detail the assessment you undertook to consider whether the intervention is a subsidy and any specific measures you will take to make sure the subsidy is permitted.

N/A see above

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Describe these projects, including how they fall under the Communities and Place investment priority and the location of the proposed project.

Yes. All of the identified projects align with the UK SPF interventions and are identified in WDBC's Corporate Strategy (see the project selection process section)

Development and Implementation of Extended Local Cycle and Walking Infrastructure Plan (LCWIP)

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

This will include:

- Identifying priority cycling and walking routes and required infrastructure around settlements defined as sustainable within Joint Local Plan – including main destination points (schools, business parks, high streets, community facilities) and new housing and employment allocations.
- Extended part of LCWIP includes research targeting equality diversity and Inclusion groups to understand attitudes to cycling in rural areas
- Identify where behaviour change and light infrastructure interventions could be prioritised, and targeted to specific needs groups

The UK SPF will support implementation of the plan and provide the framework within which other active travel projects will be delivered through a project grant fund and developer contributions from new development. Research to date suggests that there is particular potential around:

Quiet Lanes trials

In locations as identified within the Extended LCWIP to explore using 'Quiet Lanes' as a feasible and low cost intervention to create safer cycle routes in rural areas. Working with Devon County Council and Sustrans and collaborating with East Devon District Council who are proposing to fund similar trials. It would be expected that the trials will take the concept further than was explored through the Kent and Norfolk research to explore light physical interventions to reduce traffic volumes and speeds and increase cycling and walking.

E bike trials

Research shows e-bikes can reduce car journeys by 20-50% and they have the greatest opportunities in rural and sub urban settings and more challenging topographies.

Training and development

The Transport Decarbonisation Plan identifies that the planning system has an important role to play in encouraging sustainable development, but often developments do not enable cycling or walking. Active Travel England will likely only focus on major developments, but with the majority of applications in West Devon being minor development management officers will need to assess active travel themselves. Training will therefore be revised to ensure all development focussed on active travel and secures maximum contributions from developers related to new development.

West Devon Transport Hub

The County Council's proposal to develop a new station east of Okehampton to provide multi-modal access to the rail network for north-west Devon and north Cornwall will be supported by providing improved access to and additional facilities at the hub. As the hub is to be sited adjacent to a major employment area the project will also improve access to work.

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

The guidance sets out three tests, all of which must be met for a measure to be a subsidy. None of the measures meets the test for impact on international trade. In addition any project grant applications will be required to submit information allowing compliance with the requirements of the Small Amounts of Financial Assistance Allowance.

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY? SELECT ALL THAT APPLY.

Outcome	Tick if applicable
Jobs created	✓
Jobs safeguarded	
Increased footfall	
Increased visitor numbers	✓
Reduced vacancy rates	
Greenhouse gas reductions	✓
Number of new businesses created	✓
Improved perception of markets	
Increased business sustainability	✓
Increased number of businesses supported	✓
Increased amount of investment	✓
Improved perception of attractions	
Number of businesses introducing new products to the firm	
Number of organisations engaged in new knowledge transfer activity	✓
Number of premises with improved digital connectivity	
Number of businesses adopting new to the firm technologies or processes	✓
Number of new to market products	
Number of R&D active businesses	
Increased number of innovation active SMEs	✓
Number of businesses adopting new or improved products or services	
Increased number of innovation plans developed	
Number of early stage firms which increase their revenue following support	✓
Number of businesses engaged in new markets	
Number of businesses engaged in new markets	
Number of businesses increasing their export capability	
Increased amount of low or zero carbon energy infrastructure installed	✓
Number of businesses with improved productivity	✓
Increased number of projects arising from funded feasibility studies	✓
Increased number of properties better protected from flooding and coastal erosion	
None of the above	

SELECT THE INTERVENTIONS YOU INTEND TO USE WHICH MEET THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY. YOU CAN SELECT AS MANY AS YOU LIKE.

Intervention

A full list of nation-specific interventions is available in the relevant annex to the Prospectus.

E17

E20

E23

E24

E29

E30

E31

E32

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE SUPPORTING LOCAL BUSINESS LIST?

State the name of each of these additional interventions and a brief description of each of these

No. The UKSPF funding will only be used to deliver interventions which are listed against each of the investment priorities.

However, there are a number of interventions already being delivered through WDBC's Corporate Strategy and wider activities which are complimentary to the aims and objectives within the UKSPF investment priorities.

Explain how each intervention meets the Supporting Local Business investment priority. Give evidence where possible, including why it is value money and the outcomes you want to deliver.

N/A see above

Do you consider that any of these interventions may provide a subsidy to potential recipients of the funding under the intervention's planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

No

Detail the assessment you undertook to consider whether the intervention is a subsidy and any specific measures you will take to make sure the subsidy is permitted.

N/A see above

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

Describe these projects, including how they fall under the Supporting Local Business investment priority and the location of the proposed project.

All of the identified projects align with the UK SPF interventions and are identified in the WDBC's Corporate Strategy (see the project selection process section)

Regenerative farming

Agricultural businesses will be directly engaged and supported (through the established Agri-tech Alliance and specialist partners such as the Apricot Centre) to help them adapt and adopt regenerative farming processes. The project will improve the resilience of local farming businesses, increase their crop yields, improve biodiversity and enhance the local ecology of our farmland, and shift the agricultural sector towards negative carbon farming. Wider benefits including improved soil and water quality and nutrient neutrality will be pursued.

Agri-tech knowledge transfer

The Devon Agri-tech Alliance will be supported to facilitate farmers, horticultural, aquacultural and forestry businesses connect with Agri-Tech developers, academic institutions, sector experts and stakeholders. Agri-tech showcase and knowledge exchange events will build on the work of the alliance by providing the farming community an opportunity to see innovation and agri-tech applications in practice.

Food Distribution

This project will increase opportunities to bring crop yields and produce to local markets, particularly focusing on supporting farms which are transitioning, or have transitioned to regenerative farming techniques. Working alongside regenerative farming this project will help produce the benefits of a circular economy.

Retrofit Programme

A baseline study of the area's construction sector will be undertaken from which a programme will be developed to ensure that relevant skills for the delivery of low carbon construction are available in local businesses. Businesses will be supported to meet the requirements of our decarbonisation policies, including through the delivery of some housing stock retrofit activities,

Business decarbonisation

Specialist support will be provided to businesses to provide advice and guidance to decarbonise their activities and significantly move them along the journey towards reaching net zero. Sectoral collaboration, knowledge transfer and peer support will be promoted. This will be enhanced by leveraging existing business support offers funded through Team Devon partner Devon County Council.

Business support

A range of business support will be provided to encourage the establishment of new businesses and the growth of existing ones. Support offered will include one to one advice, workshops and sectoral networking. This, too, will use existing partnerships and engagement routes to achieve efficient delivery

Visit West Devon

A new website will be developed to link visitors and those thinking of coming to the area with local businesses and the area's attractions. It will feature the new active travel routes and facilities supported by this plan and link with the food distribution project to promote local produce.

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

The guidance sets out three tests, all of which must be met for a measure to be a subsidy. None of the measures meets the test for impact on international trade. In addition any project grant applications will be required to submit information allowing compliance with the requirements of the Small Amounts of Financial Assistance Allowance.

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY? SELECT ALL THAT APPLY.

Outcome	Tick if applicable
Number of economically inactive individuals in receipt of benefits they are entitled to following support	
Increased active or sustained participants of UKSPF beneficiaries in community groups [and/or] increased employability through development of interpersonal skills	
Increased proportion of participants with basic skills (English, maths, digital and ESOL)	
Number of people in supported employment [and] number of people engaging with mainstream healthcare services	
Number of people sustaining engagement with keyworker support and additional services	
Number of people engaged in job-searching following support	
Number of people in employment, including self-employment, following support	
Number of people sustaining employment for 6 months	
Increased employment, skills and/or UKSPF objectives incorporated into local area corporate governance	
Number of people in education/training	
Increased number of people with basic skills (English, maths, digital and ESOL)	
Fewer people facing structural barriers into employment and into skills provision	
Increased number of people familiarised with employers' expectations, including, standards of behaviour in the workplace	
Fewer people facing structural barriers into employment and into skills provision	
Number of people gaining a qualification or completing a course following support	
Number of people gaining qualifications, licences, and skills	

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY? SELECT ALL THAT APPLY.	
Number of economically active individuals engaged in mainstream skills education, and training.	
Number of people engaged in life skills support following interventions	
Number of people with proficiency in pre-employment and interpersonal skills (relationship, organisational and anger-management, interviewing, CV and job application writing)	
Multiply only - Increased number of adults achieving maths qualifications up to, and including, Level 2.	
Multiply only - Increased number of adults participating in maths qualifications and courses up to, and including, Level 2.	
None of the above	

SELECT THE INTERVENTIONS YOU INTEND TO USE WHICH MEET THE PEOPLE AND SKILLS INVESTMENT PRIORITY. YOU CAN SELECT AS MANY AS YOU LIKE.
Intervention <i>A full list of nation-specific interventions is available in the relevant annex to the Prospectus.</i>
<p>As referenced above, whilst the local authority has a strong understanding of and support for the skills needed within our borough, it does not intend to directly deliver against this investment priority at this time. However, WDBC will be an active member of Devon County Council's Multiply programme, and it is likely that some local activities will contribute towards people and skills interventions in their third year.</p>

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE PEOPLE AND SKILLS LIST?	
State the name of each of these additional interventions and a brief description of each of these	
N/A see above	
Explain how each intervention meets the People and Skills investment priority. Give evidence where possible, including why it is value money and the outcomes you want to deliver.	
N/A see above	
Do you consider that any of these interventions may provide a subsidy to potential recipients of the funding under the intervention's planned activity? All bids must also consider how they will deliver in line with subsidy control as set out in the guidance.	
Yes	No
Detail the assessment you undertook to consider whether the intervention is a subsidy and any specific measures you will take to make sure the subsidy is permitted.	
N/A see above	

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE PEOPLE AND SKILLS LIST?

ENGLAND ONLY: People and Skills interventions can only be used in 2022-2023 and 2023-2024 if you have identified a local voluntary and community provision, previously supported by the European Social Fund, at risk of closure. If you have not identified a suitable provision, you will not be able to select interventions for 2022-2023 and 2023-2024 and your investment plan will not be approved.

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS for 2024-2025 WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY?

Yes

Describe the projects for 2024-25, including how they fall under the People and Skills investment priority and the location of the proposed project.

N/A see above

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

N/A see above

HAVE YOU IDENTIFIED A LOCAL VOLUNTARY PROVISION AT RISK AS PART OF YOUR PEOPLE AND SKILLS INVESTMENT PRIORITIES?

No

(If Yes) Describe the local voluntary provision at risk and your rationale for supporting it.

N/A see above

Provide the European Social Fund Project Names and Project References for this voluntary and community provision at risk.

What year do you intend to fund these projects? Select all that apply.

2022-2023

2023-2024

2024-2025

Describe the projects for 2022-2023 and 2023-2024, including how they fall under the People and Skills investment priority and the location of the proposed project.

N/A see above

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

No

ENGLAND ONLY: People and Skills interventions can only be used in 2022-2023 and 2023-2024 if you have identified a local voluntary and community provision, previously supported by the European Social Fund, at risk of closure. If you have not identified a suitable provision, you will not be able to select interventions for 2022-2023 and 2023-2024 and your investment plan will not be approved.

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

N/A

SCOTLAND, WALES & NORTHERN IRELAND ONLY

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY?

Yes

No

Describe the projects, including how they fall under the People and Skills investment priority and the location of the proposed project.

N/A

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

N/A

Approach to delivery and governance

In this section, we will ask you about:

- Structures you have in place to support delivery
- Support you have from stakeholders and the local community
- How you've engaged with MPs as part of your investment plan
- Opportunities you have identified to work with other places

Places need to show how MPs that cover the lead local authority have been engaged on the investment plan and whether they support it. More detail on the role of MPs can be found [here](#).

STAKEHOLDER ENGAGEMENT AND SUPPORT

Have you engaged with any of the following as part of your investment plan? Select all that apply.

Public sector organisations

Private sector organisations

Civil society organisations

STAKEHOLDER ENGAGEMENT AND SUPPORT

Describe how you have engaged with any of these organisations. Give examples where possible.

Public Sector

WDBC has engaged with local authorities, community groups and the private sector at all levels; across the county, with neighbouring authorities, within their own local authority area, and within local communities.

WDBC sits on several well-established countywide strategic boards, including Team Devon, consisting of district local authorities, Devon County Council (DCC), and key strategic partner organisations. Within these groups they have had regular dialogue with counterparts from across Devon to ensure alignment of projects where strategically appropriate. Through this collaborative approach, and in conjunction with DCC they have jointly identified opportunities to achieve economies of scale.

WDBC has also been in regular communication with other local authorities, including East Devon, Mid Devon, North Devon, Teignbridge, Torridge and Dartmoor National Park Authority, to discuss the emerging portfolios of projects, identify opportunities for collaboration and to avoid duplication of activities.

It is also worth highlighting that WDBC officers work across the two local authorities of South Hams District Council and West Devon Borough Council. This has simplified the process of identifying common issues being faced by both authorities which can be addressed through UKSPF, resulting in a truly joined up approach to the way in which the suite of projects has been developed.

Several briefing sessions have been held with elected members to agree local strategic priorities where the proposed projects will have a significant benefit to all of communities, whether they be coastal, rural or urban. WDBC's approach has been shaped by full council, cabinet, and scrutiny committees.

Private Sector

The suite of projects have been developed in collaboration with local private sector communities, including input from businesses within West Devon's key strategic sectors, and with business groups including Chambers of Commerce, informal business networking groups, business support organisations, and sector specialists including the NFU, Maritime UK South West, Arup, Mott MacDonald and others. This collaborative approach has helped ensure that West Devon's suite of projects will maximise the positive impact they have on the business communities they are being designed to support.

Civil Society Organisations

There has also been significant engagement with community groups, including local community energy groups, the Good Food Loop, Sustrans, Cycling UK, University West of England, and others. This has helped to ensure that the projects WDBC has been developing will have strong and meaningful impact with local communities, and in many cases, be led directly by community based organisations.

Summarise the governance structures you have in place, including how any advisory panels or associated partnership groups are made up

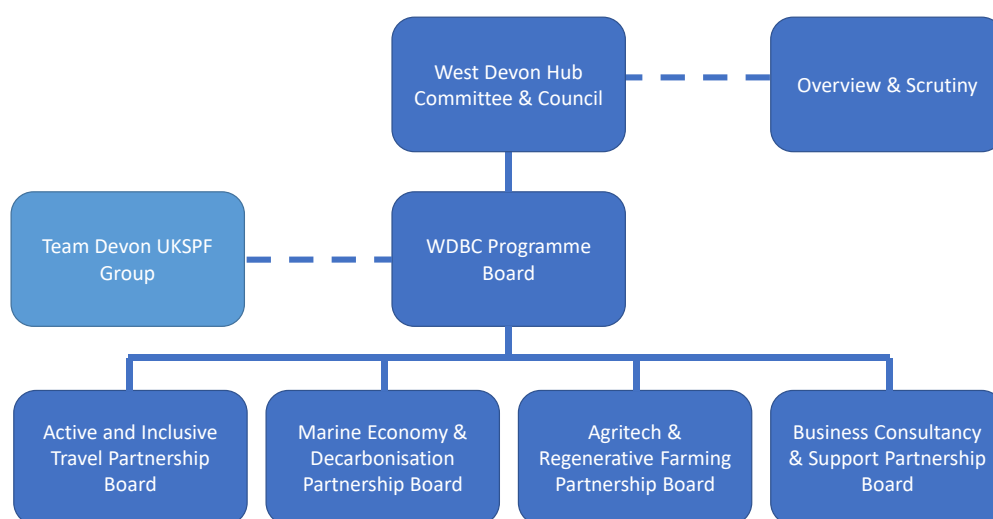
The alignment of UKSPF and Corporate Strategy objectives enables WDBC to leverage existing governance structures, which include regular thematic delivery reporting to elected members through Overview and Scrutiny and Council.

STAKEHOLDER ENGAGEMENT AND SUPPORT

An advisory board aligned to each of the four themes of our UKSPF programme has been set up and MP representation established. These will report through the existing Programme Board, chaired by the Director of Place and Enterprise.

Team Devon collaboration is embedded via the Team Devon UKSPF group.

The diagram below sets out the governance structure for UKSPF programme.



Confirm all MPs covering your lead local authority have been invited to join the local partnership group.

Yes

Are there MPs who are not supportive of your investment plan?

No

(If Yes) Who are the MPs that are not supportive and outline their reasons why.

PROJECT SELECTION

Are you intending to select projects in any way other than by competition for funding?

Yes

(If Yes) Describe your approach to selecting projects, and why you intend to do it this way.

To determine WDBC themes and develop project thinking, the authority has triangulated activities which will meet the UKSPF interventions, and will deliver against WDBC's existing Corporate Strategy objectives. These have been further filtered through

PROJECT SELECTION

engagement with organisations, community groups and other local authorities to identify where they have similar aims and objectives, creating opportunities for wider project collaboration. We have taken this approach to maximise the impact of projects that will be delivered through the UKSPF programme, both at a local and national level.

WDBC's Corporate Strategy was widely consulted on, and has resulted in the adoption of a number of key actions and outcomes which align well with the UKSPF investment priorities and interventions list. The Strategy's timeframe also aligns with the UKSPF programme, maximising the opportunity for WDBC to simultaneously deliver local objectives and UKSPF interventions which will truly benefit the communities we serve.

WDBC has had significant engagement with Team Devon, ensuring that any interventions they look to deliver against will also align with Team Devon priorities. Team Devon has also supported WDBC to develop project ideas and to identify potential delivery partners who have a track record of exceeding business support project outcomes and who are already a well-established part of their delivery framework. It is likely that WDBC will enter an SLA with Devon County Council and make use of their procurement framework to select delivery partners for some of the projects to be delivered through UKSPF.

To support WDBC's active travel objectives, the local authority is already part of a well-established South West Cycling Forum. This partnership includes Dartmoor National Park Authority, Devon County Council, Plymouth City Council, National Highways, National Trust, Sustrans, West Devon Borough Council, and South Hams District Council, and is chaired by Sir Gary Streeter MP. The forum has already clarified opportunities to significantly strengthen active travel infrastructure across the County, and has been able to rapidly pull together project ideas to enhance access to active and inclusive travel. Another consideration has been the opportunity to dovetail with and enhance the delivery of the proposed West Devon Transport Hub which is currently awaiting the outcome of a Levelling Up Fund bid. Linking the proposed railway station with new active and inclusive travel routes within and around Okehampton will enable local communities to access the station using sustainable means, and will enable visitors to the area to access our natural capital without leaving a carbon footprint.

Meetings with neighbouring local authorities have identified opportunities to take a collaborative approach in delivering West Devon's interventions and to achieve economies of scale where possible.

A similar approach has been taken with proven partners who have a strong track record of delivering to time, cost and quality within a business support framework. WDBC's partners have the experience of delivering programmes through Community Renewal Fund, and given the pace demanded through UKSPF, these partners are already in place to start work immediately.

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Which interventions do you intend to collaborate on? Select all that apply.

Intervention	Tick if applicable
<i>A full list of nation-specific interventions is available in the relevant annex to the Prospectus.</i>	

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?	
E1	Yes
E2	Yes
E7	Yes
E8	Yes
E14	Yes
Describe any interventions not included in this list?	
<p>Who are the places you intend to collaborate with?</p> <p>None of our interventions have been explored in isolation. At every step in the development of our investment plan, we have sought input from other areas and attempted to identify areas where collaboration is possible.</p> <p>Dartmoor National Park South Hams District Council North Devon Torridge Plymouth Exeter East Devon</p> <p>Several interventions will be plugging into Regional and National studies, undertaking activities at a local level which can then be shared and replicated in other parts of the country</p>	

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?	
Which interventions do you intend to collaborate on? Select all that apply.	
Intervention	Tick if applicable
A full list of nation-specific interventions is available in the relevant annex to the Prospectus.	
E17	Yes
E20	Yes
E23	Yes
E24	Yes
E29	Yes
E30	Yes
E31	Yes
E32	Yes
Describe any interventions not included in this list?	

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

Who are the places you intend to collaborate with?

None of our interventions have been explored in isolation. At every step in the development of our investment plan, we have sought input from other areas and attempted to identify areas where collaboration is possible.

Dartmoor National Park
South Hams District Council
North Devon (e.g. with the North Devon Biosphere)
Teignbridge
Torridge
Plymouth
Exeter

Several interventions will be plugging into Regional and National studies, undertaking activities at a local level which can then be shared and replicated in other parts of the country

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY?

Which interventions do you intend to collaborate on? Select all that apply.

Intervention	Tick if applicable
<i>A full list of nation-specific interventions is available in the relevant annex to the Prospectus.</i>	

Describe any interventions not included in this list?

--

Who are the places you intend to collaborate with?

--

PUBLIC SECTOR EQUALITY DUTY

How have you considered your public sector equality duty in the design of your investment plan?

Throughout the process of developing the WDBC investment plan, the Council has engaged with a range of partner organisations and community groups who represent the

PUBLIC SECTOR EQUALITY DUTY

diverse make-up of West Devon's local communities. WDBC has adhered to the Council's Equality Commitment which clearly aligns with PSED, and has ensured that the groups they have engaged with have their own policies in place which they adhere to. All staff who have worked on the development of the investment plan, and the team allocated to support the delivery of the investment plan, have received equality in the workplace training, and have signed up to adhere to the Council's equality commitment. WDBC's staff also work within a framework which actively encourages the consideration of the needs of others and how the projects that they deliver are inclusive of people with a range of needs.

All staff are also trained in the safeguarding of vulnerable adults (and children).

How will you consider your public sector equality duty when implementing your investment plan, including in the selection of projects?

As a part of WDBC's procurement process, all organisations that they look to partner with must also be able to demonstrate their own exceptional standards of adhering to PSED and the safeguarding of vulnerable adults (and children). This will include being able to demonstrate that they have relevant training structures and policies in place.

RISKS

Have you identified any key risks that could affect delivery, for example lack of staff or expertise?

Yes

(If Yes) Describe these risks or issues, including the contingency measures you have in place to mitigate them.

WDBC has identified the following high level risks, and will manage these using the local authority's standard risk management processes. This will include a risk register, which details the risks, issues and contingency measures:

- Lack of suitable contractors
- Cost increases given the current economic climate
- Contractor failure
- Any further impacts from Covid-19

Whilst the market is challenging, the UKSPF internal resource is in place and the external resource will be sourced through existing established businesses and partners (to include covering contingency activities), which themselves will be selected through the use of procurement processes which ensure a wide market engagement.

Have you identified any key fraud risks that could affect UKSPF delivery?

No

(If Yes) Describe these risks or issues, including the contingency measures you have in place to mitigate them.

RISKS

Capacity and capability

In this section, we will ask you about:

- The capacity and capability of your team to manage funding
- The resources you have in place for work related to UKSPF

Your answers here will help us know how to support you with delivery. They will not affect the amount of funding you will get.

Answer as honestly as possible.

TEAM RESOURCE

How many people (FTE) will be put in place to work with UKSPF funding?

Director of Place & Enterprise – 0.1 FTE
Head of Placemaking – 0.2 FTE
Active Travel Project Officer 0.6FTE (part funded through UKSPF)
Marine Economy Project Officer – 1 FTE (part funded through UKSPF)
Economic Development Specialist – 0.2 FTE
Economic Development Support Specialist – 0.2 FTE
Climate Change Specialist – 0.5 FTE
Senior Finance Officer – Ad Hoc
Comms Officer – Ad Hoc

Total FTE – 2.8

Total FTE Supported by UKSPF – 1.6

Describe what role these people will have, including any seniority and experience.

Head of Placemaking

The Head of Placemaking will have overall responsibility for the delivery of the suite of projects. They will have responsibility for reporting project and programme progress, both internally and externally, and will help to coordinate the local UKSPF Governance Board. They have a wealth of experience in developing and managing programmes of place focused support, having worked in this field for over 15 years, including with ERDF and ESF programmes.

Active Travel Project Officer

The Active Travel Project Officer will be responsible for the delivery of projects falling within our Active and Inclusive Travel theme. This will be done directly as project work and through managing SLAs with delivery partner organisations, monitoring of progress, and direct involvement in delivery activities. They will also engage with wider stakeholder organisations and groups, and directly with project beneficiaries to help shape the delivery of activities each year. They will provide regular updates to the Head of Placemaking, and will coordinate the Active & Inclusive Travel Partnership Board. The Active Travel Specialist has 12 years' experience in private and public sector planning, and has worked on number of national infrastructure and research projects involving extensive community engagement (Thames Tunnel, Olympic Park, Climate change adaption). They have extensive experience with partnership working and have existing relationships with Devon County highways, Sustrans and Dartmoor National Park who are key partners in the delivery of the active travel projects. In addition they have in-depth knowledge of South Hams & West Devon having worked here for six years and most recently has led on a community engagement project on digital connectivity.

TEAM RESOURCE

Marine Economy Project Officer

The Marine Economy Project Officer will be responsible for undertaking the delivery of projects falling within the Marine Economy & Decarbonisation theme. This will be done directly, and through managing SLAs with delivery partner organisations, monitoring of progress, and direct involvement in delivery activities. They will also engage with wider stakeholder organisations and groups, and directly with project beneficiaries to help shape the delivery of activities each year. This vacancy is currently unfilled but will be recruited to by the end of this financial year.

Economic Development Specialist and Economic Development Support Specialist

The Economic Development Specialist and Economic Development Support Specialist will be responsible for ensuring the delivery of projects falling within the Agritech & Regenerative Farming, and Business Consultancy and Support themes. This will be done through managing SLAs with delivery partner organisations, monitoring of progress, and direct involvement in delivery activities. They will also engage with wider stakeholder organisations and groups, and directly with project beneficiaries to help shape the delivery of activities each year. The officers have over 30 years of experience between them of developing and delivering business support programmes in rural settings and have worked with Government funded programmes, including ERDF and ESF in the past.

Climate Change Specialist

The climate change specialist will provide oversight across the full range of projects within WDBC's investment plan to ensure that all activities are proactively supporting the transition towards a decarbonised economy. They will also be coordinating some partnership work with local energy communities and other groups who are actively involved in climate change mitigation activities. The climate change specialist has been in post since June 2020. They hold an MSc in Planning and they are a full member of the Institution of Environmental Sciences. Their background is in urban and rural planning with experience in policy development, community engagement, research and evidence based work. As Climate Change Specialist they have produced Climate Change and Biodiversity Strategies and Action Plans for both WDBC and South Hams District Councils. They manage the decarbonisation objectives of the two organisations, including greenhouse gas accounting and represent both councils on the Devon Climate Emergency Partnership. Most recently a focus has been on providing grant schemes to encourage investment in new sustainable infrastructure with a focus on supporting active travel in both districts.

- Strong capability: Has extensive experience and/or a proven track record of delivery in this area.
- Strong capacity: High degree of confidence that there is enough staffing/resource to manage funding in this area.
- Some capability: Has previous experience of delivery in this area.
- Some capacity: Confident that there is enough staffing/resource to manage funding in this area.
- Limited capability: Does not have previous experience and/or no track record of delivery in this area.
- Limited capacity: Limited confidence that there is enough staffing/resource to manage funding in this area. Additional resource may be needed to support delivery.

CAPACITY AND CAPABILITY		
How would you describe your team's current experience of delivering funding and managing growth funds?		
Very experienced		
How would you describe your team's current capability to manage funding for procurement?		
Strong capability		
How would you describe your team's current capability to manage funding for procurement?		
Strong capability		
How would you describe your team's current capacity to manage funding for procurement?		
Strong capacity		
How would you describe your team's current capability to manage funding for subsidies?		
Strong capability		
How would you describe your team's current capacity to manage funding for subsidies?		
Strong capacity		

COMMUNITIES AND PLACE CAPACITY AND CAPABILITY		
Does your local authority have any previous experience of delivering the Communities and Place interventions you have select?		
Yes		
How would you describe your team's current capability to manage funding for Communities and Place interventions?		
Strong capability		
Describe the key capability challenges (if you have any) for delivering Communities and Place interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
The authority does not recognise any challenges in delivery capabilities		
Describe what further support would help address these challenges.		
N/A see above		
How would you describe your team's current capacity to manage funding for Communities and Place interventions?		
Strong capacity		
Describe the key capacity challenges (if you have any) for delivering Communities and Place interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
The authority does not recognise any challenges in delivery capacity		
Describe what further support would help address these challenges.		
N/A see above		

SUPPORTING LOCAL BUSINESS CAPACITY AND CAPABILITY		
Does your local authority have any previous experience of delivering the Supporting Local Business interventions you have select?		
Yes		
How would you describe your team's current capability to manage funding for Supporting Local Business interventions?		
Strong capability		
Describe the key capability challenges (if you have any) for delivering Supporting Local Business interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
The authority does not recognise any challenges in delivery capabilities		
Describe what further support would help address these challenges.		
N/A see above		
How would you describe your team's current capacity to manage funding for Supporting Local Business interventions?		
Strong capability		
Describe the key capacity challenges (if you have any) for delivering Supporting Local Business interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
The authority does not recognise any challenges in delivery capacity		
Describe what further support would help address these challenges.		
N/A see above		

PEOPLE AND SKILLS CAPACITY AND CAPABILITY		
Does your local authority have any previous experience of delivering the People and Skills interventions you have select?		
Yes		
How would you describe your team's current capability to manage funding for People and Skills interventions?		
Strong capability		
Describe the key capability challenges (if you have any) for delivering People and Skills interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
The authority does not recognise any challenges in delivery capabilities		
Describe what further support would help address these challenges.		
N/A see above		
How would you describe your team's current capacity to manage funding for People and Skills interventions?		
Strong capability		

PEOPLE AND SKILLS CAPACITY AND CAPABILITY

Describe the key capacity challenges (if you have any) for delivering People and Skills interventions. This may include challenges within your local authority and/or your local/regional delivery system.

The authority does not recognise any challenges in delivery capacity

Describe what further support would help address these challenges.

N/A see above

SUPPORT TO DELIVERY UKSPF

All lead authorities can use up to 4% of their UKSPF allocation to support the delivery of their chosen interventions but by exception, lead authorities will be able to use more than 4%. Are you planning to use more than 4%?

No

(If Yes) Explain why you wish to use more than 4%.

As set out in the section "Team Resource" above – Admin, accountancy, oversight and governance, and project management will be funded entirely at the cost of the local authority.

The existing standard governance approach the authority uses for major projects provides this framework for delivery.

Approvals

Before submitting your investment plan, you should have approval from your:

- Chief Executive Officer
- Section 151 Officer
- Leader of your lead authority

Do you have approval from your Chief Executive Officer for this investment plan?

- ☐ Yes

Do you have approval from your Section 151 Officer for this investment plan?

- ☐ Yes

Do you have approval from the leader of your lead authority for this investment plan?

- ☐ Yes

If you do not have approval from any of these people, please explain why this is:

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Additional documents

You will have received an email giving you access to a folder where you will need to upload supporting evidence to your investment plan. All applicants must complete and upload the following spreadsheet to the folder prior to submitting their investment plan:

- UKSPF Expenditure Profile spreadsheet
- UKSPF Indicative Deliverables spreadsheet

Your investment plan submission will be considered incomplete without the required documents.

Have you completed and uploaded the two spreadsheets to the SharePoint folder as requested?

- ☐ Yes

o No